
2019 SunHak Universal Peace Graduate University
7th Class Cadet
Additional Admission Handbook
– Graduate school course –



선학UP대학원대학교
SunHak Universal Peace Graduate University

2019 SunHak Universal Peace Graduate University

7th Class Cadet Additional Admission Handbook

– Graduate school course –

1. Recruitment

Category		Recruit number	Note
7 th class of SunHak UP cadets	Graduate school (True Parents Theology/Peace NGO studies)	40	Above level 3 in TOPIK (for foreigners)

2. Admission qualifications

- ☐ Candidates that fulfill all the requirements below may apply
- 1) A Unification church member with a model life of faith, and a clear understanding of the providence.
 - 2) Graduation (or expected graduation) from a 4-year university, or having earned a degree of equal or higher status.
 - 3) A candidate with leadership and will to pursue the public life.
 - 4) A candidate with no physical or mental difficulties, who can participate in the programs offered at the UP cadet course.

3. Benefits available upon admission

- 1) Ceremony of appointment by True Parents as a pastor-leader (Requires fulfillment of the whole public course)
- 2) True Parents' scholarship covering tuition, dormitory fee and educational fees
- 3) Training in faith, spirituality, and Principle, as well as extra-curricular classes, practical professional education, after-school activities and language training (Korean, English)
- 4) Special vacation programs, including visits to holy grounds, and a global cultural missionary experience

4. Admission procedure and submission documents

1) Application period : Jan. 28(Mon.) 9am~ Feb. 8(Fri.) 5pm, 2019 (Korean time)

2) Admission procedure

Content	Period	Note
Registration of application form	Jan. 28(Mon) ~ Feb. 8(Fri) 5pm, 2019 (Korean time) Graduate school course: apply_gs@sunhakup.ac.kr	*Select the major (Theology/ Peace NGO studies)
Remitment of application fee	Jan. 28(Mon) ~ Feb. 8(Fri) 5pm, 2019 (Korean time) *Grad. school application fee: ₩70,000	
Submission of application documents	All documents shall be sent in original as registered post mail.	
Selection camp	[Candidates participating in Korea] Feb.11(Mon.)~Feb.13(Wed.), 2019 * Written exam (DP test, language test), physical test, interview [Candidates participating abroad] Feb.11(Mon.)~Feb.13(Wed.), 2019 * Skype interview, written exam (DP test, language test)	*Details to be notified later
Announcement of admitted candidates	Feb. 15(Fri.), 2019 (tentative)	

3) Submission documents

Category	Submission document	Note
Required documents	Document check list	* Ref. school form (<u>All the documents on the list are to be submitted.</u>)
	Application form	* Ref. school form * Photo must be attached
	Self introduction	* Ref. school form
	Study plan	* Ref. school form (Study plan: Basic outline of the Master degree thesis)

	Letter of recommendation	* Ref. school form (Must be signed by the regional president)
	Consent for use of personal information	* Ref. school form
	Signed consent form	* Ref. school form (For those who graduated from non-Korean universities)
	ID photo	* JPEG high resolution file (400dpi) with white background * Photo taken within the past 6 months(Size: 3.5×4.5) * Full-body photo required for foreigners (cell phone photo is acceptable)
	Passport copy	* Copy of the page with your signature and ID photo * For foreigners also a copy of the page with the visa and immigration stamps
	Family relation certificate	* Ref. school form (to be filled out on your own)
	Graduation certificate/ Certification of expected graduation (1 copy)	* Bachelor degree certification from 4-years university issued within the past 2 years (Those who submit certificate of expected graduation must submit the graduation certificate before the beginning of the semester) * Those who have acquired a degree in foreign universities must attach apostille certification, or have their graduation certificate approved by the Korean consulate within the country affiliated with the school, or the consulate resided in Korea. (Those who have graduated from a Chinese university should apply for the issuance of authentication certificate at the center for accreditation of academic background, run by the Chinese government. Online application is possible.)
	University transcript (1 copy)	* The transcript must be issued within the past two years. Grades(marks) in percentage and acquired credits should be clearly inscribed. * Check your transcript prior to submission and if any of the requirements above is lacking, request the school to issue additional paper with your grades in percentage signed with the school's seal. * If you have transferred schools, attach the transcript of your previous school as well. * If you have acquired a degree overseas (in a nation other than your own), you should have the transcript notarized prior to submission. (In case of foreign inscription, English translation must be attached.)

TOPIK Certificate (for foreigners applying for the grad. school)	* TOPIK certification for level 3 or above (Certificate of TOPIK level 4 must be submitted before graduation from graduate school)
Alien registration card (1 copy)	* Foreigners residing in Korea: Photo copy of the alien registration card
Medical report (1 copy each)	* Blood test, X-ray, urine test results must be included
Receipt on remittance of application fee	* Account remittance receipt / confirmation document
Candidate report	* UP cadet candidate report (separate form)

※ Any false information on the submitted documents will cause cancellation of the admission.

※ All submitted documents must either be in English, Korean, or Japanese.

4) Remittance of application fee – Graduate school course(₩70,000)

* Remitment in Korea : Woori Bank 1005-901-835911

(Account holder : SunHak Universal Peace Graduate University)

* International remitment : Post office 101956-01-001525,

(Account holder : SunHak Universal Peace Graduate University)

BANK NAME	KOREA POST OFFICE
SWIFT CODE	SHBKKRSEKPO
NATION	SOUTH KOREA
ACCOUNT NAME	SUNHAK UP DAEHAKWONDAEHAKGYO
ACCOUNT NUMBER	101956-01-001525
ADDRESS	324-211,MISARIRO, SEORAK-MYEON, GAPYEONG-KUN, GYEONGGI-DO 12461, SOUTH KOREA
TEL	+82-31-589-1500

5) Information regarding the submission of documents

① Submission of application documents : Jan. 28(Mon.) 9am~ Feb. 8(Fri.) 5pm, 2019

② Post address

SunHak Universal Peace Graduate University, 324-211, Misari-ro,
Seorak-myeon, Gapyeong-gun, Gyeonggi-do, 12461 Rep. of Korea

③ Important notes

- * All required documents are to be submitted within the application period to apply_gs@sunhak.ac.kr by E-mail as data files, while original documents must be sent to the school address by EMS.
- * All responsibility for any disadvantage upon admission caused by delayed submission of the documents must be taken by the candidate.
- * Please be extra careful upon sending important documents internationally. Please make sure to send the documents within the submission period, using the EMS with location tracking service in case the mail gets lost.

6) Important notes on registration of application documents

- ① All documents submitted to school must be filled out in either English, Korean, or Japanese.
- ② Any candidate submitting the documents after the deadline will automatically be disqualified. Original documents will not be returned after submission. Any false information discovered on the submitted papers will cause cancellation of admission.
- ③ The application process is completed only after the required documents are sent to apply_gs@sunhak.ac.kr, originals sent in by post, and application fee remitted.

5. Admission Camp

1) Domestic admission camp (Koreans and foreigners resident in Korea)

- ① Period : February 11(Mon.)~February 13(Wed.), 2019 (tentative)
- ② Exam : Interview, written exam (Divine Principle, English), physical test
- ③ Categories of the physical test

Category	Sit-ups	Push-ups	Long-distance
Men	45reps/2min	40reps/2min	1.5km/8min
Women	20reps/2min	20reps/2min	1.2km/8min

④ Things to prepare :

Formal attire (suit for men), dress shoes, sportswear, sneakers, writing utensils, toiletries.

⑤ Note :

The detailed schedule and place for the selection camp will be announced at later date

2) Overseas admission camp (On-site, or Skype interview)

- ① Period : February 11(Mon.)~February 13(Wed.), 2019
- ② Exam : Interview, written exam (Divine Principle, English)
- ③ Written exam : After the Skype interview, the English and DP test will be sent to the candidate via E-mail. After completing the tests, attach the test files and E-mail the file back within the time limit. (The test form must be filled in via computer, and the language can be selected among English, Korean, and Japanese.)
- ④ Accepted candidates should pass the physical examination during the 7-day Workshop for freshmen.
- ⑤ Any applicant unable to participate in the on-site, or Skype interview will be automatically disqualified (Please check the Internet and Skype connection beforehand). Unstable Internet connection or being less prepared for the interview can become a serious disadvantage to the applicant.

6. Information to accepted candidates

1) **Announcement date** : February 15(Fri.), 2019 (tentative), to be contacted individually

2) **Visa process for the accepted candidates (* details to be announced later)**

① Please obtain a D-2 visa through the Korean

Embassy in your own country, or country near your own.

Please make sure to enter Korea before the 7-day workshop starts.

② It may take around 3~4 weeks for the visa to be issued after application.

Please begin the visa process as soon as you receive the enrollment notice and admission certificate document. It is highly recommended that you have most or all official documents notarized and apostilled prior to receiving the admission certificate due to the length of time required to notarize and apostillize the documents.

③ Once the visa is obtained and the plane ticket is purchased, please inform the school by E-mail.

3) Required workshops for freshmen

① UP cadet 7-Day Workshop

* Period : February 23(Sat.) ~ March 1(Fri.), 2019

* Place : SunHak Universal Peace Graduate University

* Participants : All accepted 7th class cadets

* Things to prepare : Divine Principle (Korean), Cheon Seong Gyeong (Korean), Holy Song Book (Korean), toiletries, personal items for a semester, personal medicine, personal clothes, formal suit/attire (black color), dress shoes (black), sneakers, sportswear, personal laptop, white T-shirts

7. Important notes upon entering the cadet course (Please read thoroughly)

1) SunHak Universal Peace Graduate University cadet course is an educational program for those who wish to pursue the public life and become leaders of the Unification movement, and consists of a 3-year course (Master in ministry for 2 years and 1 year internship abroad). If starting from the language school course it becomes 4 years in total. TOPIK certificate in intermediate level (TOPIK level 3) or above is a minimum requirement in order to enter and follow the graduate school class. The school offers a 1 year Korean language course for those who do not have

this qualification. Language school cadets must pass the requirements in Korean language and other evaluations in areas of life style in order to enter the graduate school cadet course.

2) The cadets are required to follow strict regulations enforced by the educational headquarters. Only those who are capable of living in a group environment are recommended to apply.

3) There are special activities including witnessing, fundraising, and voluntary work in Korea and abroad during the summer and winter.

4) The candidates are restricted from taking part in any form of matching or Blessing process while attending the cadet program. Those already blessed with a spouse should make sure to obtain permission and sufficient understanding of their respective spouses before applying for the program.

5) Each candidate should prepare a minimum allowance of \$1,000 which will be needed to cover personal expenses while staying at school besides the special scholarship provided by the school (tuition, dormitory, educational fees).

* Below are the minimum amount of personal expenses for a year.

Content	Language school	Graduate school
Health insurance for foreign students	₩120,000	₩120,000
Culture excursion (Twice a year)	₩100,000	
Alien registration procedure (transport included)	₩45,000	
Textbooks, reference materials	₩184,000	₩150,000
HDH material (Cheon Seong Gyeong)	₩80,000	₩80,000
Individual expenses (personal items, outings)	₩200,000	₩300,000
Total	₩729,000	₩650,000

6) Please prepare a personal laptop for studying. It is strongly recommended that language school students have electronic dictionary prior to entering the school.

7) Admission will be cancelled if the candidate is unable to enter Korea prior to the 7-day workshop for freshmen, or if any other reason for disqualification (physical, psychological difficulties or problems with faith issues) is discovered during the workshop.

8) Any enrolled candidate who is unable to complete the program due to poor evaluation caused by inappropriate behavior or unfulfilled academic requirement (i.e. TOPIK level 3) will be dismissed from the cadet program and must refund all scholarship. The same applies for those who drop out of the program in the middle.

9) Accepted candidates from China and Cuba need to obtain additional documents for visa issuance from the Korean Embassy in their home countries.

8. Admission consultation

1) Telephone

① Korean: +82-31-589-1580, 1585

② Japanese, English: +82-31-589-1584, 1587

2) E-mail : sunhak-up@daum.net

9. Registration of application documents

1) Homepage (download application documents) : www.sunhakup.ac.kr

2) E-mail (application registration) : apply_gs@sunhakup.ac.kr

3) Post address (submission of original documents)

SunHak Universal Peace Graduate University

324-211, Misari-ro, Seorak-myeon, Gapyeong-gun, Gyeonggi-do,

[12461] Rep. of Korea